

WOC Application Checklist

- 1. VHA-10-2850 for MD's only, or VHA-10-2850a for nurses only, or VHA-10-2850b for residents, or VHA-10-2850c for associated health occupations, or VHA-10-2850d for health professionals/trainees, Resume/CV for all other positions**
- 2. VA Form 0711 (if Service has a designated Sponsor, please fill in and sign appropriately)**
- 3. Optional Form 306, Declaration for Federal Employment**
- 4. Standard Form 61, Appointment Affidavit**
- 5. Fingerprint Information Form**
- 6. Self Study & Orientation Guide Signature Page (You will keep the handbook)**

For all Non U.S. Citizens, you must attach a copy of your Passport or Visa and, one of the following: Employment authorization ID card, I-94, or your I-20.